

Application ref: 22/00971/LAPREM

Reigate Heath Golf Club Ltd, The Clubhouse Flanchford Road Reigate RH2 8QR

The application by Reigate Heath Golf Club Ltd seeks to change from a Club Premises Certificate 10/00346/LAPREC to a Premises Licence.

The application seeks to establish the original licensable hours including non-standard timing for New Year's Eve (02:00) and activities with no alteration to those specified on the Club Premises Certificate. The application includes a minor change to the licensed area to now include an area of grass behind the 10th tee and immediately in front of the clubhouse (approx. 115 m²) and a small patio area to the rear of the clubhouse.

The application includes retail sale of alcohol, provision of regulated entertainment including films, recorded music, live music, performances of dance and anything of a other similar description as authorised.

The hours for licensable activities applied for are 08:00 to 23:00 Monday – Thursday, 08.00 to 00:00 Friday – Saturday and 08:00 to 22:00 Sunday. includes seasonal and non-standard timings for events.

The following mediated conditions were agreed with the Police following their objections:

1. The DPS will keep an up-to-date Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises to be made available to authorised officers.
2. Staff training shall be recorded and updated every 6 months. Training shall cover the requirements for ID as part of age verification, the responsibilities of staff, training on dealing with an intoxicated person and assertiveness training. All training records will be available to authorised officer on request.
3. The licence holder shall ensure that an incident log is kept on the premises and that it documents any incident involving the premises. This shall be immediately available upon request of an authorised officer.
4. Club events and parties will be pre booked events with numbers controlled along with those who are invited guests only. A risk assessment will be carried out in advance to ensure sufficient staff are on duty during all events for safety and control.
5. Signage shall be displayed in a prominent position on the premises requesting that customers leave quietly and respect the neighbourhood.
6. CCTV shall be installed on the licensed premises and fully maintained, showing correct date and time information.

- CCTV to cover the internal licensable area, the ground floor terraces, the first-floor balcony and the smoking area.
- CCTV shall provide clear images of people entering and exiting the licensable area.
- There shall be one member of staff during licensable hours, trained to use the CCTV and provide copies at the request of Police or other authorised officer.
- All CCTV footage to be retained for a minimum of 31 days.